**Graduate Forms Checklist for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

These forms can be found on the Psychology Department website <http://psy.uncg.edu/graduate/graduate-forms/>. ***Unless otherwise specified, each form must be signed by your advisor, committee members, and the DGS before being filed with the Psychology Department, who will then submit it to the Graduate School for approval.***

Please check each box as the corresponding form is submitted to the Department. Note that the Psychology Department forms for graduate students are now labeled A – J to help ensure that proper forms are completed at each stage.

**Master’s Thesis:**

1. Select committee with your advisor and submit the [MA Program Committee Form](http://psy.uncg.edu/wp-content/uploads/2014/04/MA-Program-Committee-Final1.pdf) **A**. **🞏**
2. At your Thesis Proposal meeting, submit (a) the [MA Proposal Approval Form](http://psy.uncg.edu/wp-content/uploads/2014/04/MA-Proposal-Approval-Final.pdf) **B** **🞏** and (b) the [MA Plan-of-Study Form](http://psy.uncg.edu/wp-content/uploads/2014/04/MA-Plan-of-Study1.pdf) **C** 🞏. Clinical students must also submit the Clinical Research Competencies form **🞏**.
3. If your Plan of Study needs to be revised, submit the [MA Plan-of-Study-Revision Form **D** **🞏**.](http://psy.uncg.edu/wp-content/uploads/2014/04/MA-Plan-of-Study-Revision-FINAL1.pdf)
4. At your Thesis Defense meeting, submit the [Psychology Results of Oral Examination Form](http://psy.uncg.edu/wp-content/uploads/2014/04/Results-of-Oral-Examination-FINAL1.pdf) **E** **🞏**. Clinical students must also submit the Clinical Research Competencies form **🞏**.
5. Submit the [Graduate School Application for Graduation Form](http://grs.uncg.edu/current/graduation-application/) 🞏 to apply for graduation, and a final or revised plan of study **🞏**.
6. If you are in the MA-PhD program, you must submit the [Psychology Application to PhD Form](http://psy.uncg.edu/wp-content/uploads/2014/04/Application-to-PhD-FINAL.pdf) **F** 🞏 and a copy of the thesis document **🞏** to be formally admitted to the PhD program.

**Preliminary Examination:**

1. Select PhD committee members with your advisor (3 plus 1 appointed by the Department Head) and submit: (a) the [Psychology PhD Program Committee Form](https://psy.uncg.edu/wp-content/uploads/2014/04/PhD-Committee-Departmental-Form-Final-1.pdf) **G** **🞏**, and (b) the [Psychology PhD Doctoral Plan of Study Form](http://psy.uncg.edu/wp-content/uploads/2014/04/PhD-Doctoral-Plan-of-Study-DEPT-form-Final-.pdf) **H** **🞏.**
2. At your initial Preliminary Examination committee meeting, submit the [Preliminary Exam Proposal Form](http://psy.uncg.edu/wp-content/uploads/2014/04/Prelim-Proposal-Final1.pdf) **I 🞏**.
3. If your Plan of Study needs to be revised, submit the [Graduate School Plan of Study Revision](http://psy.uncg.edu/wp-content/uploads/2014/04/DoctoralPOSRevision.pdf) **🞏**.
4. If your Doctoral Committee changes, submit the [Graduate School Recommendation for Doctoral Advisory / Dissertation Committee Revision Form](http://psy.uncg.edu/wp-content/uploads/2014/04/CommitteeRevision.pdf) **🞏**.
5. At your Preliminary Examination defense meeting, submit (a) the [Psychology Results of Oral Examination Form](http://psy.uncg.edu/wp-content/uploads/2014/04/Results-of-Oral-Examination-FINAL1.pdf) **E** **🞏** and (b) the [Graduate School Results of Doctoral Preliminary Examinations Form](http://psy.uncg.edu/wp-content/uploads/2014/04/DoctoralCompsResults.pdf) 🞏. Clinical students must submit the Clinical Research Competencies form **🞏**.

**Doctoral Dissertation:**

1. At your Dissertation Proposal meeting, submit (a) the [Psychology Application for Admission to Candidacy Form](http://psy.uncg.edu/wp-content/uploads/2014/04/Admission-to-Candidacy-FINAL.pdf) **J**, **🞏** and (b) the [Graduate School Dissertation Topic Approval Form](http://psy.uncg.edu/wp-content/uploads/2014/04/DissertationTopic.pdf) **🞏.** Clinical students must also submit the Clinical Research Competencies form **🞏**.
2. At least two weeks prior to your Dissertation Defense, submit the [Graduate School Final Oral Examination Schedule Form](http://psy.uncg.edu/wp-content/uploads/2014/04/oralexsc.pdf) **🞏**.
3. At your Dissertation Defense meeting, submit the [Psychology Results of Oral Examination Form](http://psy.uncg.edu/wp-content/uploads/2014/04/Results-of-Oral-Examination-FINAL1.pdf) **E** **🞏**. Clinical students must submit the Clinical Research Competencies form **🞏**.
4. Submit the [Graduate School Application for Graduation form](http://grs.uncg.edu/current/graduation-application/) 🞏 to apply for graduation, and a final or revised plan of study **🞏**.