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## REQUEST TO CHANGE CATALOG TERM

The initial catalog term is based on the admit term to your graduate program. The catalog term indicates the Graduate School Catalog containing the curriculum requirements specific to the completion of your graduate program. If you wish to complete program requirements as revised in a more recent catalog, submit this form to The Graduate School. Master's Students may need to update their plan of study accordingly.

Doctoral Students may update their catalog term via the Revised Plan of Study form. If no changes are being made to the plan of study, please use this form.

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### TO BE COMPLETED BY STUDENT

Date of Entry (initial catalog term) into Graduate Program: \_\_\_\_\_

Current Catalog Year: \_\_\_\_\_ Requested Catalog Year: \_\_\_\_\_

Student's Name: \_\_\_\_\_ Student ID Number: \_\_\_\_\_

School/Department: \_\_\_\_\_ Date: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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### TO BE COMPLETED BY DEPARTMENT

Justification for Change:

Department Head or  
Director of Graduate Study: \_\_\_\_\_  
Signature Date

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### TO BE COMPLETED BY THE GRADUATE SCHOOL

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Vice Provost and Dean of The Graduate School

SFAREGS \_\_\_\_\_ Updated by: \_\_\_\_\_

Original to student file  
Email: Administrative Assistant  
Student